

School NAME

RISK ASSESSMENT for Coach Travel

Group Leader:

Department: Humanities

Date of Visit:

Other Staff:

Group Size:

Year Group (s)

Activity/ Process/ Operation	What are the hazards to Health and Safety?	What risks do they pose and to whom?	Risk Level H/M/L	What precautions have been taken to reduce the risk?	Risk Level Achieved H/M/L	What further action is needed to reduce the risk?
Travelling to, around and from France / Belgium	<ul style="list-style-type: none"> The vehicle / other road users 	<ul style="list-style-type: none"> Major injury Road Traffic Accidents (RTA) leading to minor or severe injury/death 	M	<ul style="list-style-type: none"> Coach has adapted facilities, toilet, etc. Competent drivers used All vehicles used will have been maintained / serviced on a regular basis and pre-user checks made prior to the journey 	L	<ul style="list-style-type: none"> Assistant/ transport company to assist
motorised vehicle.				<ul style="list-style-type: none"> Speed limits are adhered to at all times 		<ul style="list-style-type: none"> If the driver feels tired then he / she should find a suitable place to park the vehicle and take a break
Coach provided by (to be confirmed)	<ul style="list-style-type: none"> Body fluids 	<ul style="list-style-type: none"> Infection through contact with blood, vomit, urine or faeces 	M	<ul style="list-style-type: none"> Route is planned to ensure there are sufficient breaks for people to use toilet facilities, etc. 	L	
	<ul style="list-style-type: none"> Driver fatigue 	<ul style="list-style-type: none"> Cramps, aches, pains or falling asleep whilst driving 	H	<ul style="list-style-type: none"> Regular breaks are taken or two drivers used for longer journeys. 	L	
	<ul style="list-style-type: none"> Passengers standing up/moving around vehicle when in motion 	<ul style="list-style-type: none"> Risk of minor injury to passengers through passengers falling over and making contact with internal fixtures or other 	M	<ul style="list-style-type: none"> Seat belts are fitted and worn by passengers at all times whilst vehicle moving – <i>The Law states this is a must!</i> 	L	<ul style="list-style-type: none"> Contingency plans to be in place to deal with travel sickness incidents

Activity/ Process/ Operation	What are the Hazards to Health and Safety	What Risks do they pose and to whom?	Risk Level H/M/L	What precautions have been taken to reduce the risk?	Risk Level Achieved H/M/L	What further action is needed to reduce the risk
Travelling to, around and from France / Belgium motorised vehicle. Coach provided by To be confirmed	<ul style="list-style-type: none"> • Passengers opening doors when vehicle is in motion • Passengers opening windows and throwing objects out when vehicle is in motion • Disembarkation from Coach 	<ul style="list-style-type: none"> • Risk of persons sustaining severe injuries through falling through open doors • Risk of injury to pedestrians or other road users • Road Traffic Accidents (RTA) leading to minor or severe injury/death of students 	<p style="text-align: center;">H</p> <p style="text-align: center;">H</p> <p style="text-align: center;">M</p>	<ul style="list-style-type: none"> • Child-lock devices are activated on doors • Window restrictors used • Staff to monitor-when abroad cars travelling on opposite side, students should exit using middle door of coach 	<p style="text-align: center;">L</p> <p style="text-align: center;">L</p> <p style="text-align: center;">L</p>	<ul style="list-style-type: none"> • Passengers are supervised and do not distract the driver whilst travelling • Staff monitoring <p>All students to be given safety briefings, staff deployed effectively, minimum 2 staff to exit coach first to guide students. Exit of coach should be in safe parking zones and not on main roads.</p>